



# St Mary Hoo Parish Council

32 Goodwood Close, High Halstow, Kent ME3 8SU  
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Working with and for the Community

**NOTICE is hereby given that a Parish Council Meeting  
will be held which meeting Members are summoned to attend**

# Agenda

**Date:** Tuesday 16 June 2026  
**Time:** 7:00 pm  
**Location:** Recreation Hall  
(Green Rm) The Street  
High Halstow ME3 8SQ

|     |                                                                                                               |    |
|-----|---------------------------------------------------------------------------------------------------------------|----|
| No  | Recording of meetings <sup>1</sup>                                                                            |    |
| 1   | <b>Apologies for absence</b>                                                                                  | 1  |
| 2   | <b>Declarations of interest</b>                                                                               | 1  |
| 3   | <b>Public Session<sup>2</sup></b>                                                                             | 15 |
| 4   | <b>Introduction and presentation of Adrian Flaherty, Adult Social Care Engagement Officer, Medway Council</b> | 10 |
| 5   | <b>Councillors' matters (where Cllrs provide issues a member of public had expressed concern.)</b>            |    |
| 5.1 | Cllr Richard Turner                                                                                           | 3  |
| 5.2 | Cllr Femi Alakija                                                                                             | 3  |
| 5.3 | Cllr Shane Back                                                                                               | 3  |
| 5.4 | Cllr Paul Khatkar                                                                                             | 3  |
| 5.5 | Cllr Nick Craddy                                                                                              | 3  |

<sup>1</sup> Members of the public have a statutory right to **record meetings** that are open to the public. There is no legal requirement to announce recording or to keep recording equipment visible, though councils may request notification as a courtesy. Recording may only be restricted or stopped if it is disruptive, unlawful, or the meeting (or item) is closed to the public. An objection from another member of the public does not, by itself, require recording to stop.

<sup>2</sup> **Public Session:** At all meetings of the council, the Chairman may at his/her discretion, and at a convenient time in the transaction of business, allow any members of the public to address the meeting in relation to the business to be transacted. Such sessions form part of the Council meeting in law and shall be duly minuted. The Code of Conduct, which was adopted by the Council on 10 November 2020, shall apply to members of the council in respect of the entire meeting.  
Members of public shall have no more than 3 minutes to speak.

## St Mary Hoo Parish Council

|           |                                                                                                                                                                                                             |   |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| <b>6</b>  | <b>To propose to approve Minutes of the meeting held on 19 May 2026</b>                                                                                                                                     |   |
|           | In accordance with Standing Order 12 (a) the vote will be to formally to propose and accept the Minutes, members having received a copy within the required 3 full days to check the content <sup>3</sup> . | 3 |
| <b>7</b>  | <b>Planning</b>                                                                                                                                                                                             |   |
| 7.1       | Applications – None                                                                                                                                                                                         | 1 |
| 7.2       | Decisions - None                                                                                                                                                                                            | 1 |
| 7.3       | General planning matters                                                                                                                                                                                    | 5 |
| <b>8</b>  | <b>Finance</b>                                                                                                                                                                                              |   |
| 8.1       | To approve payments since last meeting                                                                                                                                                                      | 2 |
| 8.2       | To approve Annual Governance and Accountability Return -<br>Section 1 Annual Governance Statement 2024/25                                                                                                   | 3 |
| 8.3       | To approve Annual Governance and Accountability Return -<br>Section 2 Accounting Statements 2024/25                                                                                                         | 3 |
| 8.4       | To consider an IT Policy (draft attached)                                                                                                                                                                   | 2 |
| <b>9</b>  | <b>Council's land and properties</b>                                                                                                                                                                        |   |
| 9.1       | Nature Reserve                      Cllr Richard Turner/Cllr Nick Craddy                                                                                                                                    | 5 |
| 9.2       | Pond                                      Mr Darren Summerfield                                                                                                                                             | 5 |
| 9.3       | Public Rights of Way              Cllr Shane Back                                                                                                                                                           | 5 |
| 9.4       | Tree Warden report              Resident update if present                                                                                                                                                  | 5 |
| <b>10</b> | <b>Date of next meeting – 21 July 2026</b>                                                                                                                                                                  |   |
| <b>11</b> | <b>Meeting closed: time</b>                                                                                                                                                                                 |   |



**Linda Atkinson**  
**Clerk and Responsible Financial Officer**  
**Dated 9 June 2026**

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<sup>3</sup> If the draft minutes of a preceding meeting have been served on councillors with the agenda to attend the meeting at which they are due to be approved for accuracy, they shall be taken as read.