

# St Mary Hoo Parish Council

32 Goodwood Close, High Halstow, ME3 8SU  
Tel 07825 619 353 Email: [Clerk@StMaryHoo-pc.gov.uk](mailto:Clerk@StMaryHoo-pc.gov.uk)

NOTICE is hereby given that the next Parish Council Meeting will be held in the Green Room of the High Halstow Recreation Hall, on Tuesday 8 August 2023 at 7.00 pm, which meeting Members are hereby summoned to attend.

## AGENDA

| No | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Mins |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| 1  | Apologies for absence <sup>1</sup>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 1    |
| 2  | Declarations of interest <sup>2</sup>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1    |
| 3  | Public Session <sup>3</sup><br><br>An opportunity for any public present to ask questions (only 3 mins per Member of Public, 15 mins in total) <i>No voting or decisions can be made on any of these items.</i>                                                                                                                                                                                                                                                                                                                                                  | 10   |
| 4  | Planning<br><br>(a) Planning Application MC/22/1317 - Approval with Conditions<br><br>Land To Rear of Fenn House Farm Fenn Street St Mary Hoo Rochester Medway ME3 8QT<br><br>Outline application with all matters reserved for the construction of four self-build dwellings with associated parking and amenity space.<br><br>(b) MC/23/1356 St. Mary Hoo CP<br>Coombe Lodge, Coombe Farm Lane, St Mary Hoo Rochester Medway ME3 8RL<br>Construction of a detached bungalow - demolition of existing stables<br><br>(c) Planning for the future in St Mary Hoo | 30   |
| 5  | Information Technology<br><br>(d) Microsoft 365<br>(e) iPads for Council members                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 15   |

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<sup>1</sup> Local Government Act 1972

<sup>2</sup> Localism Act 2011, s29

<sup>3</sup> Standing Orders state that the public session will only take place for 15 minutes in total with a member of the public having only 3 minutes each to ask their question. Councilors are not obliged to answer immediately

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## 6 Closed session<sup>4</sup>

- **Personnel**

To discuss increase in hours of Clerking role. The present allocation of time for the role is 5 hours per week. Members to consider whether in the current climate that 5 hours is enough for the work that now is required.



Signature \_\_\_\_\_

Linda Atkinson  
Clerk to St Mary Hoo Parish Council

31 July 2023

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<sup>4</sup>

Under Section 100A(4) Local Government Act 1972 the public can be excluded from a meeting where it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in one or more of the following paragraphs, Part (1) Schedule (12A) Local Government Act 1972