

Minutes of the Parish Council Meeting held at 6.30 p.m. on Wednesday 6th November 2002 in the Function Room of the Fenn Bell Inn, St. Mary Hoo

Attendance Those present were as follows:- M. E. Budd (Vice-Chairman); D.F. Sinclair; Mrs. M.L. Sinclair; J.W. Nettleton and The Clerk/RFO E.C. Woodards. A member of the public was also present. Councillor M.E. Budd took the Chair. Apologies for non-attendance, due to a Medway Council meeting being held at Hoo St. Werburgh to discuss the proposed Cliffe Airport, were received from the Chairman Mrs. M.D. Stanney; Medway Councillors C. Buckwell and P. Filmer and from Mrs. B. Gower and Mrs. C. Ordway of the Landfill Action Committee.

Minutes of the Parish Council Meeting held on the 11th September 2002

Minutes, copies of which had been previously distributed to Members, were agreed as a true record and signed by the Acting Chairman.

Matters arising from the Minutes

Highway Complaint It was noted that the ruts in the Sharnal Street Bypass had not yet been dealt with by Medway Council.

Footpath Complaint Councillor Mrs. M.L. Sinclair reported that a post had been pulled out on RS23 at the junction with Hall Road.

Appointment of Internal Auditors The Clerk reported that he had, as yet, been unable to liaise with Mrs. Gower and Mrs. Ordway in order to acquaint them with the requirements of the Internal Auditors or to resolve the question of the insurance cover, if any, required.

VG 205 – Common Land The Clerk reported that he had been unable to follow up the apparent omission of this land from the Survey carried out by The Countryside Agency due to lack of information.

Resignation of Clerk The Clerk reminded the Members of his impending resignation due to take effect at the end of March 2003.

Financial Regulations The receipt of a specimen copy of these Regulations received from K.A.P.C. was noted.

Planning and Associated Items The Clerk reported as follows:-

1. Proposed Airport at Cliffe. Members were updated as to the present position and approved the contents of the letter that was about to be sent to H.M. Government in protest. The Chairman's continuing efforts in the matter were discussed and it was agreed that the additional payment of £25 monthly continue up to the middle of January 2003 or to such time as the additional work justified. Approved under Section 137 of the L.G. Act 1972.
2. Possible proposal by Biffa to make an application to continue its operations at the Landfill Site into the near future. Councillor Nettleton explained that the impending proposal was to continue with landfill operations on the Site until the final levels reached those originally envisaged. Members agreed that this proposal if submitted, must be opposed.
3. Medway Local Plan. The response by Medway Council to the Inspector's Report and the Schedule of Modifications was noted by the Meeting.

Reports by Representatives serving on Committees

The Acting Chairman reported on the business undertaken at the recent Rural Liaison Committee Meeting including that concerned with the proposed Cliffe Airport.

Finance

1. **Estimates for Council Tax in the Year 2003/2004** It was agreed that the only alteration required of those listed was to increase the Chairman's Allowance from the existing £168 per annum to £180 per annum with effect from the 1st April 2003.
2. **Donation of £40 to High Halstow Parish Council** This donation towards the purchase of banners objecting to Cliffe Airport was approved by Members under Section 137 of the L.G. Act 1972.
3. **Accounts for Payment** Approval was given as follows:-
 - 3.1 High Halstow Parish Council - Purchase of Banners for Cliffe Airport protests. Authority Section 137 L.G. Act 1972 £40.00
 - 3.2 Mrs. M.D. Stanney - On a/c Chairman's Allowance for September and October 2002 @ £168 per annum plus Airport Allowance from mid September until mid November 2002 @ £25 per month. Authority Section 137 L.G. Act 1972

	£78.00
3.3 E.C. Woodards - On a/c Clerks Allowances and Expenses for the months of September and October 2002	£58.64
3.4 J.W. Nettleton - Hire of Function Room on 6.11.02	£14.00
3.5 District Audit - Audit Commission Fees for the year 2000/2001	£317.25

Freedom of Information Act 2000 – Publication Scheme The Clerk referred to the need to prepare a Schedule; to have it approved by the Information Commissioner by the 31st December 2002 and adopted by the Parish Council by the 28th February 2003. The Scheme would bind the Parish Council to publish information in accordance with it. It was agreed that a copy of the Model Scheme be obtained and that the Chairman, Vice Chairman and Clerk prepare and submit the Scheme in December 2002.

Kent Police Authority – Survey It was agreed that this Survey be left to the Chairman Mrs. M.D. Stanney to complete.

Medway Community Safety Plan 2002-2005 The receipt of this working document was noted.

Next Meeting It was agreed that the next Meeting be held on Wednesday 8th January 2003.

Signed:.....

Acting Chairman of the Parish Council

Dated:.....