

# St Mary Hoo Parish Council

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C/05/14/1-24

## TO THE MEMBERS OF THE COUNCIL

**NOTICE is hereby given that the Annual Parish Council Meeting will be held in the Function Room, Fenn Bell Inn, Fenn Street on Tuesday 27 May 2014, following the Annual Parish Meeting at 7.30 pm, which meeting Members are hereby summoned to attend.**

## AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies for absence
- 6 Declarations of Interest
- 7 To appoint representatives:
  - a Rural Liaison Sub-Committee (1)
  - b KALC Medway Area Committee (2)
  - c Police Liaison Committee (1)
- 8 To appoint to other posts
  - a Footpaths Officer
  - b Tree Wardens
  - c Pond Wardens
- 9 Minutes of the Meeting held on 25 March 2014 - attached
- 10 Matters arising from the Minutes not otherwise on the Agenda
- 11 Planning - Appendix A
  - a Applications
  - b Decisions
  - c Appeals and Other Matters
  - d Licensing Applications
- 12 Finance – Appendix A
  - a Bank balances
  - b Cheques signed since last meeting
  - c Subscriptions
    - i. KALC - £100.32
    - ii. ACRK £35
  - d Accounts for payment
  - e To approve the accounts 2013/14
  - f Internal auditor's report

- g To approve and sign the Audit Annual Return Statement of Accounts 2013/14
- h To approve and sign the Audit Annual Return Governance Statement 2013/14
- i Chairman's Allowance (budget £150)
- 13 Grant Applications
  - a Kent Air Ambulance *PH*
- 14 Management of the Council's Land and Property
  - a Nature Reserve
  - b Pond
- 15 Highways & Transport
  - a Footpath Officer's Report *MW*
  - b Other Matters
- 16 Rural Liaison Committee
  - a Representative's report
  - b Rural Liaison Grant Projects
- 17 KALC/MAC
  - a Representative's report *CH*
- 18 Police Matters *PH*
  - a Police Liaison Committee representative's report
- 19 Communications
  - a Magazine
  - b Web Site
- 20 Consultation
- 21 Correspondence
- 22 Dates of Meetings 2014/15  
Suggested dates (all Tuesdays):  
22<sup>nd</sup> July  
23<sup>rd</sup> September  
25<sup>th</sup> November  
27<sup>th</sup> January 2015  
24<sup>th</sup> March  
19<sup>th</sup> May
- 23 Reports and Circulars
  - a Clerks & Councils Direct
- 24 Any other urgent business at the Chairman's discretion  
No motions may be proposed nor decisions taken under this item

Roxana Brammer  
Parish Clerk

21 May 2013

