ST MARY HOO PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 29 NOVEMBER 2016 IN THE PARISH ROOM, FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 pm

PRESENT:	Cllr Bill Budd	Chairman
	Cllr Terry Ballard	
	Cllr Paul Hassell	
	Cllr Mrs Carol Heyburn	
	Mrs Roxana Brammer	Clerk
In attendance	1 member of the public	

Item Minute number 2016/17/			*Action point*
1		**APOLOGIES**	
76		An apology for absence due to illness was received from Cllr Mrs Pat Kelly, which was accepted. An apology for absence was also received from Mr Martin Botley, Footpaths Officer.	
2		**DECLARATIONS OF INTEREST**	
77		None.	
3		**MINUTES OF THE MEETING HELD ON 19 JULY 2016**	
78		It was proposed by Cllr Hassell, seconded by Cllr Ballard and agreed that the minutes of the meeting held on 19th July 2016 be signed as a true record.	
4		**MATTERS ARISING**	
79		No matters were raised.	
5		**PLANNING**	
	a	**Applications**	
80	**i**	**MC/16/4120:** 11 St Mary's Cottages, Fenn Street: 2 storey rear extension, attached garage to the side and rear and porch with adjacent canopy to front. Demolition of existing conservatory (resubmission of MC/16/3426) No objection	
81	**b**	**Decisions**	
		The decision as listed on Appendix A was noted.	

82 **c** **Appeals and Other Matters**

None

6 **FINANCE**

83 **a** **Bank Balances**

The bank balances as listed on Appendix B were noted.

84 **b** **Cheques Signed Since the Last Meeting**

It was proposed by Cllr Budd, seconded by Cllr Ballard and agreed the cheques signed since the last meeting as listed on Appendix B be ratified.

85 **c** **Accounts for Payment**

It was proposed by Cllr Budd, seconded by Cllr Ballard and agreed the accounts for payment as listed on Appendix B be approved (cheques 100995 – 100996).

86 **d** **Budget 2017/18**

The Clerk had prepared a draft which had been circulated prior to the meeting. She ran through the figures and a minor amendment was made. It was proposed by Cllr Ballard, seconded by Cllr Hassell and agreed the budget be adopted.

87 **e** **Precept 2017/18**

It was proposed by Cllr Ballard, seconded by Cllr Hassell and agreed the precept for 2017/18 be £6,200.

7 **GRANT APPLICATIONS**

88 **a** **Royal British Legion Poppy Appeal**

The grant of £50 made since the last meeting was ratified. The grant made under S 137 of the LGA 1972.

8 **MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY**

89 **a** **Nature Reserve**

Cllr Hassell reported that Grass Roots had been doing a lot of work. The gate and fence would be installed the following week.

90 **b** **Pond and Village Green**

Cllr Hassell reported that the grass was now being cut by Grass Roots. Laverock Tree Care had inspected the trees. There was a crack in one of the willows that would have to be attended to. He needed to seek advice form Medway Council's tree officer. *PH*

91 **c** **Noticeboard**

Nothing more had been heard about the re-siting of the noticeboard at the Fenn Bell. Cllr Budd said he would speak to the landlord. *BB*

9 **HIGHWAYS & TRANSPORT**

92 **a** **Footpath Officer's Report**

In Mr Botley's absence, there was no report. It was understood from Mrs Stanney that she had been in touch with the public rights of way officer about RS 25. It had been re-classified as a footpath. At the A228 the farmer had planted trees. Cllr Budd said he would be meeting the public rights of way officer on site that week.

d **Any Other Transport or Highways Issues**

93 i. Meeting with Highways team. The minutes and action plan promised following the meeting in September had not been received.

10 **RURAL LIAISON COMMITTEE**

94 **a** **Representative's Report**

Cllr Budd reported on the meeting held in September. There had been a presentation from the NFU.

11 **KALC/MAC**

95 **a** **Representatives' Report**

Cllrs Ballard and Mrs Heyburn had not attended.

12 **POLICE MATTERS**

96 **a** **Police Liaison Committee representative's report**

Cllr Hassell said that he had not been able to attend.

13 **COMMUNICATIONS**

97 **a** **Magazine**

Cllr Budd said that Village Voices was due out on 10th December.

98 **b** **Website**

Nothing to report.

14 **PERSONEL WORKING PARTY**

99 Cllr Mrs Heyburn would let the Clerk have some dates for a meeting in the New Year.

15 CONSULTATION

100 No documents received.

16 CORRESPONDENCE

101 None.

17 REPORTS AND CIRCULARS

102 The reports and circulars as listed on the agenda were received.

17 ANY OTHER BUSINESS

103 No matters were raised.

The Chairman thanked councillors for attending and closed the meeting at 8.40 pm

Signed ……..Chairman

On the …….day of …….2017