

ST MARY HOO PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 13 NOVEMBER 2008 IN THE FUNCTION ROOM, THE FENN BELL, FENN STREET AT 7.30 pm**

PRESENT: Cllr Bill Budd Chairman
 Cllr Paul Hassell
 Cllr Mrs Kit Johnson
 Cllr Bill Khatkar

Mrs Roxana Brammer Clerk

Item *Action point*

Minute number
 200/8/9/

1 APOLOGIES FOR ABSENCE

72 Apologies for absence were received from

Cllr Bob Beckey Away from home

It was proposed by Cllr Budd, seconded by Cllr Mrs Johnson and carried unanimously that this apology be accepted by the Council.

2 CODE OF CONDUCT

73 **a Dispensation**

The Clerk reported that the dispensation being applied for by Cllrs Beckey, Budd and Hassell so that they could discuss the conservation area had been granted. Cllr Budd said he had not received his letter and asked that a copy be sent. The Clerk would arrange this with Medway Council. *RB*

74 **b Declarations of Interest and Alterations to the Register**

None.

3 MINUTES OF THE MEETING HELD ON 30 JULY 2008

75 It was proposed by Cllr Hassell, seconded by Cllr Mrs Johnson and agreed that the minutes of the meeting held on 30 July 2008 be signed as a true record.

4 MATTERS ARISING

76 No matters were raised

5 PLANNING

a Applications

77 **i MC2008/1728:** Food Machinery Co, Fenn Corner, Fenn Street: Demolition of existing single storey building (offices) and erection of new double storey offices

No objection

78 **b Decisions**

None

79 **c Appeals and Other Matters**

None

80 **d Licensing Applications**

None.

6 FINANCE

81 **a Bank Balances**

The bank balances as listed on appendix A were noted.

82 **b Cheques Signed Since the Last Meeting**

The cheques signed since the last meeting were ratified.

83 **c Accounts for Payment**

It was proposed by Cllr Hassell, seconded by Cllr Mrs Johnson and agreed the accounts for payment as listed on Appendix A be approved (cheques 100666 – 100668), with the addition of £99.00, Clive Stanley (100669) and £235.00, R L Maclean & Sons (100670).

84 **d Audit**

It was noted that the audit for the year to 31 March 2008 had been concluded successfully.

85 **e Budget 2009/10**

The Clerk had prepared a draft budget. After discussion, it was proposed by Cllr Budd, seconded by Cllr Khatkar and agreed the budget be approved.

86 **f Precept 2009/10**

It was proposed by Cllr Budd, seconded by Cllr Khatkar and agreed the precept for the year 1 April 2009 – 31 March 2010 be £3,750.

7 GRANT APPLICATIONS

84 None.

8 AMENITY COMMITTEE

85 **a Conservation Area**

The Clerk had made an initial approach to the Kent Wildlife Trust to do a survey of the area, but in view of the dispensation that was required before a decision could

be taken, had not yet followed this up. She was instructed to proceed with commissioning a survey, subject to the cost being reasonable and within the amount still held in the Rural Liaison grant allocation.

86 **b Pond**

It was reported that Cllr Beckey had been disappointed little notice of the date of dredging the pond had been given. This had meant that the offer of Biffa to provide a vehicle could not be met. In the end the sludge had been buried on neighbouring farmland. One invoice had been received from the farmer and one was still awaited from Norman Vidler who had done the dredging. Both invoices would be reclaimed from the Rural Liaison grant and there would be no cost to the parishioners. A vote of thanks was proposed to the members of the Amenity committee and residents for their voluntary work on the pond. Cllr Beckey had indicated he would call a meeting of the Amenity Committee in the new year.

RJB

9 **HIGHWAYS AND TRANSPORT**

87 **a Hoppers Lane**

Cllr Mrs Johnson said Hopper's Lane road surface was in a dreadful condition. The Clerk had already reported this and would chase it up.

RB

10 **RURAL LIAISON COMMITTEE**

88 **a Representative's Report**

In Cllr Beckey's absence, there was no report.

89 **b Rural Liaison Grant Projects**

- i Work on the pond. On-going.
- ii Conservation Area. On-going

11 **KAPC/MAC**

90 **a Representatives' Report**

Cllr Hassell said the next meeting was on 26 November.

12 **BIFFA LIAISON GROUP**

91 Cllr Khatkar said the next meeting would be held in January.

13 **POLICE MATTERS**

92 **a Police Liaison Committee representative's report**

Cllr Mrs Johnson had nothing to report.

14 **COMMUNICATIONS**

93 **a Newsletter**

The Clerk hoped to get out the next issue before Christmas but it would depend on

receipt of photographs and a report on the pond by the pond wardens and also she would be on holiday the week beginning 8 December.

94 **b Website**

Nothing to report.

15 **CONSULTATION**

95 **a Code of Conduct for Employees**

Received.

16 **CORRESPONDENCE**

96 None.

17 **FREEDOM OF INFORMATION ACT UPDATED PUBLICATION SCHEME**

97 It was proposed by Cllr Budd, seconded by Cllr Hassell and agreed the updated publication scheme be adopted.

18 **DATE AND VENUE OF NEXT MEETING**

98 Monday 26 January 2009 at 7.00 pm

19 **REPORTS AND CIRCULARS**

99 The reports and circulars as listed on the agenda were received.

20 **ANY OTHER BUSINESS**

100 No matters were raised.

The Chairman closed the meeting at 9.00 pm

SignedChairman

On theday of2009