

Minutes of the Annual Parish Council Meeting
held on Wednesday 10th May 2006 at 7:03 pm
in the Function Room of the Fenn Bell Inn St Mary Hoo

Attendance

Parish Councillors and Clerk were present as follows:-

Mrs M D Stanney (Chair) Mr H S Khatkar Mrs C E Johnson Mr M E Budd
Mr E C Woodards Clerk/RFO

Also in Attendance No-one else in attendance

1. **Apologies for Non-Attendance**

Apologies for Absence were received from Councillors:-

Mr R J Beckey Medway Councillor Chris
Buckwell

2. **Code of Conduct – Parish Councils Model Code of Conduct Order 2001- LGA 2000**

No Declarations of Personal or Prejudicial Interest made for the current Meeting.

3. **Appointment of the Chair and the Vice-Chair for the coming Civic Year**

Appointment of Mrs M D Stanney and Mr M E Budd as Chair and Vice-Chair respectively.

4. **Minutes of the last Parish Council Meeting**

Minutes of the Parish Council Meeting held on the 15th March 2006 and which had been distributed previously to Members and other interested parties were agreed as a true record and were signed by the Chair.

5. **Matters arising from the Minutes with the exception of Items appearing elsewhere**

There were no matters arising of any note.

6. **Planning Applications and Associated Matters**

The Clerk and Chair reported on the following:

- a) Application. for the construction of a detached Bungalow adjacent to The Birches, Barn Street. It was agreed to make no comment.
- b) Application for the Modification to Outbuildings at Fenn Farm on the A228. Chairman reported that she had discussed the Application with the respective Planning Assistant and conveyed the Parish Council's views on the matter. It was agreed that no further comment was necessary.
- c) Regional Spatial Strategy (RSS) - Draft S.E.Plan for Submission to Government – Proposed Planning Framework for S.E. England for the next 20 Years from 2006 – to include Travellers – Consultation Document. The Draft Plan was received by Members without specific comment.

7. **To receive Reports from Parish Council Representatives serving on Committees**

The Clerk and Chair reported on the business undertaken at the Rural Liaison Committee held on the 15th March 2006 which included (1) the legality of Fly Posting (2) Appointment of two Parish Councillors on the Medway Standards Committee and (3) the Resignation of Medway Councillor Chris Buckwell as Chairman to Rural Liaison after six years. The Chair also reported on the Allhallows Parish Council Meeting held on 25th April 2006 to which St Mary Hoo Parish Councillors had been invited.

8. **Appointment of Representatives to serve on Other Committees and Organisations 2006/2007**

Medway Council Rural Liaison - R J Beckey and/or The Chair
K.A.P.C. Local Area Committee and County Association - The Chair and Mrs C. E.(Kit) Johnson
Police Liaison Committee - Mrs C E (Kit) Johnson
Biffa Landfill Site Liaison Committee - The Chair and K. S. Khatkar
Village Transport Representative - The Chair
Medway Footpaths Committee (if still active) M Budd

9 **Finance**

a) **Allianz Cornhill Insurance Ltd.**

It was agreed to accept the Insurance Renewal Premium for the Financial Year commencing on the 1st June 2006.

b) **Schedule of Accounts for Payment – Approval was given as follows:-**

i) K.A.P.C. Subscription for 2006/2007	<u>£91.03</u>
ii) Allhallows Parish Council Contribution to Village Life 2005/2006	<u>£78.76</u>
iii) Allianz Cornhill Insurance Limited Insurance Premium due 1 st June 2006	<u>£321.95</u>
iv) Mrs M D Stanney On a/c Chairmans Allowance @ £250 pa April and May 06	<u>£41.70</u>
v) E C Woodards On a/c Travelling and Clerks Expenses April and May 06	25.00
Stationery	8.28
Telephone April and May 2006	5.00
Postages	<u>2.24</u>
	Total
	<u>£40.44</u>
vi) M Hallam Howard Fee I.T. Consultant and Web Master 2006/2007	<u>£75.00</u>
vii) Susan Button Hire of Function Room on 10 th May 2006	<u>£14.00</u>

c) **Freedom of Information Act 2000 – Internet Web Site for the Publication of Parish Council Information**

There were no comments, amendments or suggestions put forward

d) **Submission of the Final Accounts of the Parish Council for the Financial Year 2005/2006 together with the Annual Audit Return and supporting Financial Statements for that Year.**

Certified copies of the Accounts and the Audit Return and Statement which had been circulated prior to the Meeting were produced and Members were invited to ask questions. After further examination Approval was given to the Accounts and Audit Return and the Chair then signed the Accounts in three places and the Audit Return in two places. The Annual Audit is due to commence on the 12th June 2006 with the Accounts being available to residents as from the 11th May until the 9th June 2006.

The Clerk then reported that the Accounts for 2005/2006 et seq. would be held in the Computer with a copy being affixed in the Accounts Ledger.

10 **Proposal to remove the Public Payphone 01634 270203 from the A228 Fenn Corner**

The Meeting accepted the need for the permanent removal of the ‘phone box from Fenn Corner due to damage and the very low income derived from it.

11 **Community Transport Scheme – The Villager – New Minibuses**

Notice of commencement in April – Development Officer prepared to meet Parish Councils.

12 **Medway Walking Festival**

Medway providing 9 days of Free Guided Walks 13th – 21st May 2006. Noted.

13. **Next Meeting** It was agreed that the next Meeting be held on Wednesday 5th July 2006

Signed.....
Chairman of the Parish Council Dated.....