

Minutes of the Parish Council Meeting
held on Wednesday 15th March 2006 at 7:00 pm
in the Function Room of the Fenn Bell Inn St Mary Hoo

Attendance

Parish Councillors and Clerk were present as follows:-

Mrs M D Stanney (Chair) Mr H S Khatkar Mrs C E Johnson
Mr E C Woodards Clerk/RFO

Also in Attendance No-one else in attendance

1. **Apologies for Non-Attendance**

Apologies for Absence were received from Councillors:-

Mr M E Budd Mr R J Beckey Medway Councillor Chris Buckwell

2. **Code of Conduct – Parish Councils Model Code of Conduct Order 2001- LGA 2000**

No Declarations of Personal or Prejudicial Interest were made for the current Meeting.

3. **Minutes of the last Parish Council Meeting**

Minutes of the Parish Council Meeting held on the 11th January 2006, and which had been distributed previously to Members and other interested parties were agreed as a true record and were signed by the Chair.

4. **Matters arising from the Minutes with the exception of Items appearing elsewhere**

i) **Joint Meeting of Clerks and Medway Council Staff**

The Clerk reported on the Business conducted at a Meeting held at Halling Community Centre on the 15th February 2006 and that another Meeting was scheduled for Thursday 25th May 2006 at Grain Village Hall, Chapel Road which he would attend if at all possible.

ii) **Voluntary First Registration of Title by the Land Registry of Land owned by the Parish Council at Fenn and the Village Greenpiece**

The Clerk reported that the Registration was in progress.

iii) **Biffa Landfill Site** The Chair reported that Biffa wish to set up a further Liaison Committee as work is about to start on building offices etc. and Biffa anticipate taking the top off the Tip in June if permission is given.

5. **Planning Applications and Associated Matters**

The Clerk and Chair reported on the following:

a) **Enforcement Action:** Fenn Croft, Newlands Farm Road. Use of Holiday Accommodation. The Chair and Clerk reported that, after some delay, Mr Roy Winfield, an Enforcement Officer at Medway, had detailed the investigations carried out and that no action need be taken by Medway in this matter. Mr Winfield's reply was accepted and it was agreed no further action would be taken by the Parish Council.

b) **Parish Council Consultation on Planning Applications:** The Clerk reported that he had been informed by Medway that large scale hard copy plans would continue to be made available to Parish Councils as before.

6. **To receive Reports from Parish Council Representatives serving on Committees**

a) Councillor Mrs Kit Johnson submitted a brief verbal Report on the business undertaken at the recent Police Liaison Meeting held at the British Red Cross Centre at Hoo St Werburgh.

b) The Clerk reported that at the recent Rural Liaison Committee, Medway require the nomination of two Parish Councillors to serve on Medway's Standards Committee.

c) The Clerk also, reported that future Meetings of the Rural Liaison Committee would be held on 16/5; 11/7; 19/9; 14/11; 30/01/07; and 13/03/07. In addition a Special Meeting would be held on the 21st March 2006 to which all Parish Councillors and Clerks would be invited.

7. **Finance**

a) **Kent Association of Parish Councils**

It was agreed to continue Membership from 1st April 2006 at an Annual Subscription of £91.03 including VAT

b) **Schedule of Accounts for Payment – Approval was given as follows:-**

i) Mrs M D Stanney	On a/c Chairman's Allowance @ £250 pa February and March 2006		£41.70
ii) E C Woodards	On a/c Travelling and Clerks Expenses December 2005 and January 2006	25.00	
	Photo copies	-	
	Stationery	5.25	
	Postages	7.11	
	Telephone	5.00	
	Total of Clerks expenses etc.		£42.36
iii) Susan Button	Hire of Function Room on 15/03/2006		£14.00

c) **Rural Liaison Grant Aid**

The Chair reported that following an earlier suggestion she had obtained approval from Medway to carry out urgent clearance work on some footpaths and to reclaim the cost as a Rural Liaison Project. Subsequently, a local man had been found with knowledge of the footpaths who would be willing to undertake whatever work was required under the instructions of the Parish Council. The Chair's actions were approved and The Chair was authorised to make the necessary arrangements and to report progress periodically.

d) **Freedom of Information Act 2000 – Internet Web Site for the Publication of Parish Council Information**

There were no comments, amendments or suggestions put forward.

e) **Parish Precept of £1500 levied upon Medway Council for the Financial Year 2006/2007**

The Clerk reported that the Precept form had been received, signed and returned to Medway for action.

8. **Medway Undertaking a Housing Needs Survey from 5,00 Properties in March 2006**

The Clerk reported that the Survey was by invitation only and that a sample of the Survey Form was available should Members be asked for details.

9. **Draft Regeneration Framework of Medway as a European City - Publication**

This publication was received and then passed to the Chairman.

10. **Allhallows Parish Council – Annual Parish Council Meeting**

Invitation received for the Clerk and Members to attend the Allhallows A.G.M. on the 25th April 2006.

11. **Next Meeting**

It was agreed that the next Meeting, the Annual Parish Council Meeting, be held on a date to be agreed in May 2006.

Signed:
Chairman of the Parish Council

Dated: