C/07/2013/1-19

ST MARY HOO PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 23 JULY 2013 IN THE FUNCTION ROOM, THE FENN BELL, FENN STREET AT 7.30 pm

PRESENT:	Cllr Bill Budd	Chairman
	Cllr Terry Ballard	
	Cllr Paul Hassell	
	Cllr Mrs Carol Heyburn	
	Cllr Mrs Pat Kelly	
	Mrs Roxana Brammer	Clerk

Item *Minute number 2013/14 /*			*Action point*
1		**APOLOGIES**	
46		All parish councillors present. Apologies for absence were received from Mike Windsor, Footpaths Officer and Cllr Phil Filmer, Medway Council.	
2		**DECLARATIONS OF INTEREST**	
47		None.	
3		**MINUTES OF THE MEETING HELD ON 22 MAY 2013**	
48		It was proposed by Cllr Hassell, seconded by Cllr Ballard and agreed that the minutes of the meeting held on 22 May 2013 be signed as a true record.	
4		**MATTERS ARISING**	
49		No matters were raised.	
5		**CASUAL VACANCY AND CO-OPTION OF COUNCILLOR**	
50		Bill Khatkar had resigned on 23rd May. This had been reported to Medway Council and the statutory notice placed. An election to fill the vacancy had not been called. Notices had been placed advertising the vacancy and inviting applications for co-option. One application had been received, from Mrs Pat Kelly. It was proposed by Cllr Budd, seconded by Cllr Mrs Heyburn and agreed that Mrs Kelly be co-opted. Mrs Kelly signed her declaration of acceptance of office.	
6		**PLANNING**	
51	**a**	**Applications**	
		None received	
52		**Out of Time**	
		The response sent to the out of time application as listed on Appendix A was ratified.	

53 **b** **Decisions**

The decisions as listed on appendix A were noted.

54 **c** **Appeals and Other Matters**

None

55 **d** **Licensing Applications**

None.

7 **FINANCE**

56 **a** **Bank Balances**

The bank balances as listed on appendix B were noted.

57 **b** **Cheques Signed Since the Last Meeting**

It was proposed by Cllr Mrs Heyburn, seconded by Cllr Ballard and agreed the cheques signed since the last meeting be ratified.

58 **d** **Accounts for Payment**

It was proposed by Cllr Ballard, seconded by Cllr Mrs Heyburn and agreed the accounts for payment as listed on Appendix B be approved (cheques 100844, 100845-100849).

59 **e** **Bank Mandate**

It was proposed by Cllr Budd, seconded by Cllr Hassell and agreed Cllr Ballard be added to the bank mandate.

8 **GRANT APPLICATIONS**

60 None.

9 **MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY**

61 **a** **Nature Reserve**

Cllr Ballard was waiting for a third quotation for the path and it was agreed to defer a decision to the autumn

62 **b** **Pond**

Cllr Hassell said he hoped to cut the grass in the next couple of days.

10 **HIGHWAYS & TRANSPORT**

63 **a** **Footpath Officer's Report**

Mr Windsor's written report was read:

Having got back from France last Monday I have done one walk from High Halstow back home through St Mary.

The section of RS14 that was of concern to Christoph Bull has for the most part been fully cleared. The remaining section is not as good but is easily passable.

RS31 going north from Britannia Road is becoming overgrown.
RS24 going north from Ratcliffe Highway is overgrown.
RS7 from Shakespeare Farm Road across Dagnam Farm has crops growing over it with no defined route.

All the above have been reported to Adam Taylor.

Members were reminded of the walk to be led by Christoph Bull on 31st July.

64 **b** **Bus Stop**

Cllrs Budd and Ballard had met Rob Carmen of Medway Council on site. The following day the stop sign had been moved and the road marked.

65 **c** **Speed Limits**

Cllr Budd reported he had been in touch with Cllr Filmer and the highways manager. He had received a reply from Chris Rogers. Subsequently there had been an accident at Bush House, where someone had gone into the front wall. This was reported to Mr Rogers and a site meeting with Mr Rogers, Dave Warner, Cllr Ballard and himself had taken place. A scheme would be drawn up involving reflective bollards, chevrons, road markings and signs.

66 **d** **Post Box, Fenn Corner**

A representative of Royal Mail had met Cllr Ballard. He had indicated a replacement box was waiting in their depot for installation in the wall at Fenn House Farm when it had been re-built. A discussion about whether to offer to build a brick pillar to house the box followed. It was then agreed to ask Cllr Filmer to approach Royal Mail on the grounds of road safety.

67 **e** **Verges**

Cllr Budd said he was trying to ascertain ownership of road verges. He had now established that the verges between Hopper's Lane and Homewards Road belonged to Medway Council and they had agreed to trim them. Cllr Mrs Kelly said she would ask Robert MacLean about trimming some verges. *PK*

11 **RURAL LIAISON COMMITTEE**

68 **a** **Representative's Report**

Cllr Budd reported on the last meeting, which had been hosted by St James, Isle of Grain Parish Council. The police inspector had provided statistics, claiming there had been 40,000 fewer victims over the last 12 years. Cllr Buss had raised the issue of vehicles racing at the roundabouts and had asked what the police were doing about it. The Chairman of Hoo St Werburgh Parish Council said they were congregating at Homeleigh Farm Shop and asked the police to target them. Census statistics had been released. The population in the area had grown by 10% since

2001 but the density was still low. After the meeting they had walked the coastal path. The next meeting was being hosted by Allhallows Parish Council.

b Rural Liaison Grant Projects

69 i. Bird boxes. The Clerk had spoken to Rolf Williams of the RSPB and he had recommended speaking to him again later in the year.

70 ii. Path. This had been discussed earlier in the meeting.

12 KALC/MAC

71 **a Representatives' Report**

Cllrs Mrs Heyburn and Ballard had attended the last meeting, where there had been the usual parish reports.

13 POLICE MATTERS

72 **a Police Liaison Committee representative's report**

Cllr Hassell said that if there had been a meeting, he was unaware of it.

14 COMMUNICATIONS

73 **a Magazine**

The first issue of Village Voices covering St Mary Hoo and Stoke would be coming out in the next few weeks. In the meantime, coverage would be provided by High Halstow Times.

74 **b Website**

Nothing to report.

15 CONSULTATION

75 **a Southern Water – Water Resources Management Plan DVD**

Received.

16 CORRESPONDENCE

76 None.

17 DATES OF FUTURE MEETINGS

77 The following dates were agreed (all Tuesdays):

24th September
26th November
28th January 2014
25th March

18 REPORTS AND CIRCULARS

78 The reports and circulars as listed on the agenda were received.

19 ANY OTHER BUSINESS

79 No matters were raised.

The Chairman closed the meeting at 9.10 pm

Signed ……..Chairman

On the ……day of ……..2013