

Minutes of the Parish Council Meeting
held on Wednesday 7th September 2005 at 7:05 pm
in the Function Room of the Fenn Bell Inn St Mary Hoo

Attendance

Those present were as follows:-

Mrs. M D Stanney (Chair)	Mr. M E Budd (Vice Chair)	Mr R J Beckey Arrived 8.02 p.m.
Mr. H S Khatkar	Mrs. C Johnson	Mr E C Woodards Clerk/RFO

Also in Attendance

No-one else in attendance

1) **Apologies for Non-Attendance**

There were no apologies received for non-attendance.

2) **Code of Conduct – Parish Councils Model Code of Conduct Order 2001- LGA 2000**

No Declarations of Personal or Prejudicial Interests were made for the current Meeting.

3) **Minutes of the last Parish Council Meeting**

Minutes of the Parish Council Meeting held on the 12th July 2005, and which had been distributed previously, were agreed as a true record and were signed by the Chair.

4) **Matters arising from the Minutes with the exception of Items appearing elsewhere**

I). **Maintenance of Environmental Area at Fenn**

The Chair reported that Martin Baker had suggested that when strimming around the trees was undertaken soon after the end of August that the brambles be left for small birds; log piles for beetles and an area be left for nettles to grow.

II). **Freedom of Information Act 2000-Internet Web Site for the Publication of Parish Council Matters**

On the Report of the Clerk that an invoice had been received in the sum of £100 to cover the cost of the Web Site Hosting Agreement, it was agreed that payment be made.

III). **Joint Meeting of Clerks and Medway Council Staff**

The Clerk reported on the Minutes of a Meeting held in July from which it appeared that further Meetings were to be held in November 2005 and in March and July 2006 with Parish Clerks hosting them at Parish Venues and arranging for the initial preparation of Agendas with Medway Monitoring Officer P.A. Di King. The Clerk also referred to the Terms of Reference for the Meetings which were to provide an opportunity for liaison between the Monitoring Officer and Parish Clerks.

5. **Planning Applications and Associated Matters**

The Clerk and Chair reported on the following:

- a) Enforcement Action: Fenn Croft, Newlands Farm Road. Still no comment from Medway concerning the use of the Holiday Accommodation. It was agreed that a letter be sent to the Medway Enforcement Office requesting further action.
- b) Application: Willington House, Ratcliffe Highway. Extensions and Conversions. It was agreed no objection.
- c) Application: Fenn Farm Fenn, Street. Change of Use from Showroom for M/Cs to Computer Maintenance. It was agreed no objection.
- d) Application: Iden Newlands, Farm Road. Formation of Wildlife Meadow and Pond. Accepted.
- e) Proposed Changes to Regional Planning Guidance for the S.E. for Waste and Minerals. Also Consultation Document on Housing. Distributed. It was agreed no comments.

6. **To receive Reports from Parish Council Representatives serving on Committees**
No Reports were submitted.

7. **Finance**

a) **Schedule of Accounts for Payment – Approval was given as follows:-**

i) Mrs M D Stanney	On a/c Chairman's Allowance @ £250 pa August and September 2005		£41.66
ii) E C Woodards	On a/c Travelling and Clerks Expenses August and September 2005	25.00	
	Photo copies	6.85	
	Stationery	16.28	
	Postages	1.86	
	Telephone	5.00	
			£54.99
iii) Susan Button	Hire of Function Room on 07/09/05		£14.00
iv) Audit Commission	Audit fee 2004/2005		£58.75
v) Medway Council	Web hosting annual charge 2005/2006		£100.00

b) **Internal Audit Quotation – The Clerk reported on information received from South and West Internal Audit, Totnes, Devon. It was agreed to defer a decision awaiting further investigation.**

c) **The Clerk reported that notices of completion of Audit had been publicised.**

8. **Consultation-Provisional Second Transport Plan**

The Clerk reported on the list of supporting documents which could be supplied if required. The Plan was received.

9. **MERIT-Medway Rural Transport update at The Fenn Bell Inn**

The Chair and Councillor R J Beckey both attended the launch which was intended to publicise various aspects of rural transport.

10. **The Sustainable Communities Bill-To consider reintroducing into next Parliament**

It was agreed to take no action after the Chair had contacted other Parish Councils for their views.

12. **Highway Maintenance – Hall Road – The Street – Moat Farm Road**

The Chair reported upon the extremely poor condition of these roads and it was agreed that the Clerk reports the circumstances to Medway and requests the repair and renovation of these roads as a matter of immediate urgency.

13. **Local Strategic Partnership – Tour of Medway on 12th September 2005**The details of the tour were noted

14. **Next Meeting**

Agreed as 7pm, 9th November 2005

Signed:
Chairman or the Parish Council

Dated: