

C/07/2010/1-21

ST MARY HOO PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 6 JULY 2010 IN THE
FUNCTION ROOM, THE FENN BELL, FENN STREET AT 7.00 pm**

PRESENT: Cllr Paul Hassell In the chair
Cllr Bill Khatkar
Cllr Mrs Kit Johnson
Mrs Roxana Brammer Clerk

Prior to the opening of the meeting, the Clerk advised that in the absence of the Chairman and without a Vice-chairman, members must elect a chairman for the meeting from amongst themselves present and that it is unlawful for the clerk to preside (LGA 1972, Sch 12, § 11, 27). It was agreed that Cllr Hassell should preside.

Item *Action point*

Minute number
2010/11/

1 ELECTION OF VICE-CHAIRMAN

51 In the absence of the Chairman, it was agreed to defer this item to the next meeting.

2 VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

52 This item also deferred to the next meeting.

3 APOLOGIES

53 An apology for absence was received from Cllr Bill Budd, who had unexpectedly been recalled to work. This apology was accepted.

4 DECLARATIONS OF INTEREST & ALTERATIONS TO THE REGISTER

54 None.

5 CASUAL VACANCY

55 On 7 June Robert Beckey had not attended a meeting for more than six months and no apologies had been made or accepted. He was therefore disqualified from being a councillor and a casual vacancy had occurred. The Clerk had informed Medway Council and had placed the statutory notice on the notice boards. A by-election had not been called. It was agreed a notice be placed inviting applications in writing to fill the vacancy.

6 MINUTES OF THE MEETING HELD ON 4 MAY 2010

56 It was proposed by Cllr Hassell, seconded by Cllr Mrs Johnson and agreed that the minutes of the meeting held on 4 May 2010 be signed as a true record.

7 MATTERS ARISING

57 No matters were raised.

8 PLANNING

a Applications

58 **i MC/10/2136:** 1A Bellwood Court: Construction of a single storey extension to side
No objection.

59 **b Decisions**

The decisions as listed on Appendix A were received.

60 **c Appeals and Other Matters**

None.

61 **d Licensing Applications**

None.

9 FINANCE

62 **a Bank Balances and Bank Mandate**

The bank balances as listed on appendix B were noted.

63 **b Cheques Signed Since the Last Meeting**

None

64 **e Accounts for Payment**

It was proposed by Cllr Khatkar, seconded by Cllr Mrs Johnson and agreed the accounts for payment as listed on Appendix B be approved (cheques 100698-100699), with the addition of £525, Steve Songhurst, Nature Reserve Management Plan (100670); £14, Terry Ballard, room hire, (100701) and £141, Audit Commission (100702).

65 **f Audit 2009/2010**

The audit for the year to 31 March 2010 had been successfully concluded.

10 GRANT APPLICATIONS

66 None.

11 AMENITY COMMITTEE

67 **a Nature Reserve**

Cllr Hassell reported that the Management Plan had been received. A meeting of the Amenity Committee had been convened but had been inquorate. Those present had had an informal discussion. Another meeting would be convened when possible. At present the ground was too hard for the new gate to be installed.

68 **b Pond**

Cllr Hassell reported that the fence had now been repaired. The resident of Allhallows who had seemed keen to contribute had been invited to attend the Amenity Committee meeting, but he had not arrived and there had been no communication from him.

12 **RURAL LIAISON COMMITTEE**

69 **a Representative's Report**

Cllr Mrs Johnson had not been able to attend the last meeting.

b Rural Liaison Grant Projects

- 70 i Nature Reserve Management Plan. Completed.
71 ii Work to Nature Reserve. Ongoing
72 iii Noticeboard. Completed.

13 **KAPC/MAC**

73 **a Representatives' Report**

No meeting.

14 **POLICE MATTERS**

74 **a Police Liaison Committee representative's report**

Cllr Mrs Johnson had nothing to report.

15 **COMMUNICATIONS**

75 **a Newsletter**

It was agreed an issue could be written about the pond and nature reserve. Cllr *PH*
Hassell and the Clerk to liaise. *RB*

74 **b Website**

Nothing to report.

16 **HIGHWAYS AND TRANSPORT**

75 **a Fenn Corner Roundabout**

It was agreed the construction appeared to be going well.

17 **CONSULTATION**

76 No documents received.

18 CORRESPONDENCE

77 None.

19 REPORTS AND CIRCULARS

78 The reports and circulars as listed on the agenda were received.

20 DATE AND VENUE OF NEXT MEETING

79 Wednesday 15 September in the Function Room, Fenn Bell at 7.00 pm.

21 ANY OTHER BUSINESS

80 No matters were raised.

The Chairman closed the meeting at 8.00 pm

SignedChairman

On theday of2010