

ST MARY HOO PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 27 MARCH 2018
IN THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 7.30 pm**

PRESENT:	Cllr Bill Budd	Chairman
	Cllr Paul Hassell	
	Cllr Mrs Carol Heyburn	
	Cllr Mrs Pat Kelly	
	Cllr Terry Ballard	
	Mrs Roxana Brammer	Clerk
	Mrs Linda Atkinson	Assistant Clerk
In attendance	Cllr Phil Filmer	Medway Council

Item	<i>Action point</i>
Minute number	
2017/18/	

1 APOLOGIES

127 All parish councillors present. An apology for absence was received from Mr Clive Stanley, webmaster.

2 DECLARATIONS OF INTEREST

128 None.

3 MINUTES OF THE MEETING HELD ON 30 JANUSRY 2018

129 It was proposed by Cllr Ballard, seconded by Cllr Mrs Kelly and agreed that the minutes of the meeting held on 30 January, 2018 be signed as a true record.

4 MATTERS ARISING**130 a C/01/18/10b(ii) minute 2017/18/117: Meeting with Cllr Filmer**

The Chairman suspended the meeting to enable Cllr Filmer to speak.

Councillor Filmer provided an update on the issue with the roundabout and a new barrier. The barrier would incorporate and the end terminals would be extended and make it safer. Cllr Budd referred to the zoo at the Fenn Bell which was attracting visitors. In the event of the car park being full, visitors were allowed to use the filed the other side of the industrial estate, but had nowhere safe to walk back to the zoo. Cllr Filmer said he would take this on board. Cllr Budd also complained about flytipping.

The Chairman thanked Cllr Filmer and reconvened the meeting.

5 PLANNING

a Applications

131 **i MC/18/0783: 2 Rose Cottages, Coombe Farm Lane.**

Application for Lawful Development Certificate (proposed) for loft conversion with dormer to rear and roof light to front.

No objection.

132 **ii MC/18/0300: Shakespeare Farm Cottage, Shakespeare Farm Lane**

Constriction of single storey extension to front. OUT OF TIME.

No comment was made.

133 **b Decisions**

The decision as listed on Appendix A was received.

134 **c Appeals and Other Matters**

None.

135 **d Local Plan**

There was general discussion on the Local Plan. Clerk Mrs Roxana Brammer distributed documents and plans obtained from Medway Council. Clerk Mrs Roxana Brammer and Cllr Budd had attended a meeting at Medway Council offices on 20 March where Medway Council provided a presentation on the Local Plan. Proposals by Medway Council offered four scenarios with land development on the Hoo Peninsula. All four scenarios included Hoo Saint Werburgh becoming a town and development at neighbouring village of High Halstow.

It was agreed by all that Assistant Clerk would contact Chairman George Crozer of High Halstow Parish Council to confirm that St Mary Hoo Parish would align themselves with High Halstow in objecting to the over development of land in High Halstow. Each Councillor would also process an objection to Medway Council in their own right.

6 OFFICE EQUIPMENT FOR ASSISTANT CLERK

136 There is provision for office equipment in the budget and the Assistant Clerk would require a printer when she takes over as Clerk in May of 2018. The Clerk and Assistant Clerk had researched the matter and recommended an A3 printer at a cost of £172.50. It was proposed by Cllr Hassell, seconded by Cllr Mrs Heyburn and agreed that the printer be purchased.

7 FINANCE

137 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

138 **b Cheques Signed Since the Last Meeting**

It was proposed by Cllr Ballard, seconded by Cllr Budd and agreed the cheques signed since the last meeting as listed on Appendix B be ratified.

139 **c Accounts for Payment**

It was proposed by Cllr Budd, seconded by Cllr Hassell and agreed the accounts for payment as listed on Appendix B be approved (cheques 101033 – 101036).

8 GRANT APPLICATIONS

139 None.

9 GENERAL DATA PROTECTION REGULATIONS

140 The new General Data Protection Regulations would be effective from 25th May 2018. As a Local authority, the Council would have to register with the Information Commissioner's Office and would have to appoint an independent Data Protection Officer. Of the options available, Satswana appeared to give the best value for money at £150 per annum. They had also been appointed as DPO to Kent Association of Parish Councils. It was proposed by Cllr Budd, seconded by Cllr Hassell and agreed to appoint Satswana as DPO.

10 MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY

141 **a Nature Reserve**

Work on the Nature Reserve was being kept up to date and it was looking very good. Squirrels could be seen. Cllr Budd said he would contact Laverock Tree Care about surveying the trees. He also reported he would be ordering the storage container.

BB

142 **b Pond and Green**

Grass Roots had reported litter in the pond and he had removed a Christmas tree that had been left.

143 **c Notice Boards**

One of the noticeboard is in the process of being refurbished. The other is on the Fenn Bell site. Cllr Budd will discuss this issue with the landlord of the pub.

BB

11 HIGHWAYS & TRANSPORT

144 **a Public Rights of Way**

After a short discussion it was agreed that Cllr Budd would walk the paths and see for himself that all is well.

BB

b Any Other Transport or Highways Issues

145 **i Speeding**

Cllr Filmer indicated he wished to speak and the Chairman suspended the meeting to allow him to do so.

Cllr Filmer discussed the issues Medway Council had with the issue of speeding but as no one had actually been killed, the road appeared on statistics as safe.

The Chairman thanked Cllr Filmer and reconvened the meeting.

12 RURAL LIAISON COMMITTEE

146 **a Representative's Report**

Cllr Budd said that the meeting schedules for 6th March had been cancelled due to the weather conditions and a new date was to be advised.

13 KALC/MAC

147 **a Representatives' Report**

The speaker had been Cllr Filmer and it had been attended by Chief Inspector Rob Marsh.

14 POLICE MATTERS

148 **a Police Liaison Committee representative's report**

Cllr Hassell said he had not been informed of any meeting.

15 COMMUNICATIONS

149 **a Magazine**

Cllr Budd reported that he would try to write up an article for the Village Voices.

150 **b Website**

The Webmaster was not present. Assistant Clerk reported on a review meeting that she and the Clerk had had with the Webmaster and that new email accounts had been created and purchased. The new General Data Protection Regulations would come into force in May 2018 and it is essential that all Councillors use their official email addresses rather than their own email addresses for Data protection reasons.

16 CONSULTATION

151 No documents received.

17 CORRESPONDENCE

152 None.

18 REPORTS AND CIRCULARS

153 The reports and circulars as listed on the agenda were received.

19 ANY OTHER BUSINESS

154 No matters were raised.

The Chairman thanked councillors for attending and closed the meeting at 9.40 pm

SignedChairman

On theday of2018