

**ST MARY HOO PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 27 NOVEMBER 2012 IN THE FUNCTION ROOM, THE FENN BELL, FENN STREET AT 7.30 pm**

<b>PRESENT:</b>	Cllr Bill Budd	Chairman
	Cllr Bill Khatkar	Vice-chairman
	Cllr Terry Ballard	
	Cllr Paul Hassell	
	Cllr Mrs Carol Heyburn	
	Mrs Roxana Brammer	Clerk
In attendance	Mr Mike Windsor	Footpaths Officer

<b>Item</b>		<i>Action point</i>
<i>Minute number</i>		
<i>2012/13 /</i>		

**1 CO-OPTION OF COUNCILLOR**

122 It was proposed by Cllr Budd, seconded by Cllr Khatkar and agreed Terry Ballard be co-opted to the Council. Cllr Ballard signed his declaration of acceptance of office before the Proper Officer of the Council.

**2 APOLOGIES**

123 All present.

**3 DECLARATIONS OF INTEREST**

124 None.

**4 MINUTES OF THE MEETING HELD ON 25 SEPTEMBER 2012**

125 It was proposed by Cllr Hassell, seconded by Cllr Khatkar and agreed that the minutes of the meeting held on 25 September 2012 be signed as a true record.

**5 MATTERS ARISING**

126 No matters were raised.

**6 PLANNING****a Applications**

127 **i MC/12/2577:** The Food Machinery Company, Fenn Street: Details pursuant to conditions 03, 04, 06 and 08 on planning permission MC/11/2893 for construction of a two storey building for use as offices (Class B1) and ancillary facilities (demolition of existing single storey building)

No objection.

128 **ii MC/12/2765:** Icris House, Ratcliffe highway: Construction of first floor extension to rear and single storey attached outbuilding with pitched roof over to side (demolition of single storey detached outbuilding to side)

No objection.

129 **b Decisions**

The decision as listed on appendix A was noted.

130 **c Appeals and Other Matters**

None

131 **d Licensing Applications**

None.

**7 FINANCE**

132 **a Bank Balances and Bank Mandate**

The bank balances as listed on appendix A were noted.

133 **b Cheques Signed Since the Last Meeting**

It was proposed by Cllr Khatkar, seconded by Cllr Hassell and agreed the cheques signed since the last meeting as listed on appendix B be ratified (100804 – 100806).

134 **c Accounts for Payment**

It was proposed by Cllr Hassell, seconded by Cllr Khatkar and agreed the accounts for payment as listed on Appendix B be approved (cheques 100807-100811), with the addition of £50, Cousins Print (100812) and £71.50, Clive Stanley (100813).

135 **d Budget 2013/14**

A draft budget had been circulated prior to the meeting. It was proposed by Cllr Budd, seconded by Cllr Mrs Heyburn and agreed the budget be adopted.

136 **e Precept 2013/14**

Cllr Khatkar proposed no increase in the precept. This proposal failed to find a seconder. Cllr Hassell said that a 2% increase, which was below inflation, would come to £6,120. After discussion it was proposed by Cllr Budd and seconded by Cllr Mrs Heyburn that the precept be £6,100. This was carried by 4 votes in favour, none against and one abstention.

**8 GRANT APPLICATIONS**

137 None.

**9 MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY**

138 **a Nature Reserve**

Cllrs Budd and Hassell reported that some clearance needed doing but weather conditions were against it.

139      **b      Pond and Green**

Cllr Budd reported that the mounding up against the seat and reurfing had cost about £250.

**10                      HIGHWAYS AND TRANSPORT**140      **a      Footpaths Officer's Report**

The Chairman suspended the meeting to allow Mr Windsor to give his report.

Mr Windsor said he had spoken to the Public Rights of Way Officer. He had also reported some fly-tipping.

The Chairman thanked Mr Windsor and reconvened the meeting.

141      **b      Fenn Corner Roundabout and other Highways Issues**

There had been no update from Cllr Filmer.

**11                      RURAL LIAISON COMMITTEE**142      **a      Representative's Report**

Cllr Budd had nothing to report. The next meeting was on 4<sup>th</sup> December.

**b      Rural Liaison Grant Projects**

143      i.              Bird boxes. The Clerk would speak to Rolf Williams of the RSPB in the spring      *RB*

144      ii.             Spring bulbs. Not enough volunteers were available and the bulbs had not been ordered.

145      iii.            Path through Nature Reserve. Cllr Budd suggested a good project would be a defined path through the Nature Reserve. This was agreed and Cllrs Budd and Hassell would obtain quotations.      *BB*  
*PH*

**12                      KALC/MAC**146      **a      Representatives' Report**

Cllr Mrs Heyburn had nothing to report.

**13                      POLICE MATTERS**147      **a      Police Liaison Committee representative's report**

Cllr Hassell had nothing to report.

**14                      COMMUNICATIONS**148      **a      Magazine**

The village had now received both Allhallows Life and High Halstow Times. Neither magazine would produce a January issue. It was agreed to continue with both for December, February and March and to take a decision at the March meeting on whether to continue with one or the other, or both.

149      **b      Website**

The domain name was due for renewal and it was agreed to do this.

**15                      CONSULTATION**

150                      No documents received.

**16                      CORRESPONDENCE**

151                      None.

**17                      REPORTS AND CIRCULARS**

152                      The reports and circulars as listed on the agenda were received.

**18                      DATE AND VENUE OF NEXT MEETING**

153                      Tuesday 28 January 2013 in the Function Room, Fenn Bell at 7.30 pm.

**19                      ANY OTHER BUSINESS**

154                      No matters were raised.

**PUBLIC SESSION**

No matters were raised.

The Chairman thanked Councillors and the Footpaths Officer for attending and closed the meeting at 9.25 pm

Signed .....Chairman

On the .....day of .....2013