

**ST MARY HOO PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 11 OCTOBER 2011 IN THE FUNCTION ROOM, THE FENN BELL INN, FENN STREET AT 7.00 pm**

<b>PRESENT:</b>	Cllr Bill Budd	Chairman
	Cllr Mrs Carol Heyburn	
	Cllr Bill Khatkar	
	Mrs Roxana Brammer	Clerk
In attendance	Cllr Phil Filmer	Medway Council
	Mr Ian Wilson	Medway Council
	3 members of the public	

<b>Item</b>		<i>Action point</i>
<i>Minute number</i>		
<i>2010/11/</i>		

**1 APOLOGIES**

84 An apology for absence was received from Mrs Ann Stanbrook, Footpaths Officer.

**2 DECLARATIONS OF INTEREST & ALTERATIONS TO THE REGISTER**

85 None.

**3 MINUTES OF THE MEETING HELD ON 20 JULY 2011**

86 It was proposed by Cllr Mrs Heyburn, seconded by Cllr Budd and agreed the minutes of the meeting held on 20 July 2011 be signed as a true record.

**4 MATTERS ARISING**

87 No matters were raised.

**5 VACANCY**

88 The vacancy remained.

As Cllr Filmer and Mr Wilson were present, it was agreed to vary the order of the agenda. The Chairman then suspended the meeting to allow Cllr Filmer and Mr Wilson to speak

**13 HIGHWAYS AND TRANSPORT****89 a Fenn Corner Roundabout.**

Cllr Budd said that in the last few days a barrier had appeared on Fenn Street just before Fenn House Farm and that some of the cycle track markings had been "greyed out". It was assumed this had been an attempt to shorten the cycle lane as promised but the original markings were still visible and the attempt was ineffective. Cllr Mrs Heyburn complained about the barrier. She frequently walked

to High Halstow and the barrier meant she now had to walk in the road as the verge was completely taken up by the barrier. She felt this made it much more dangerous, especially for pedestrians. Mr Wilson explained the legalities of the contract for the works. The contractor was responsible for the works and the site had not yet been handed over to Medway Council, but he would take the comments back to the contractor. Mr Laphorn asked if he could plant a tree in the centre of the roundabout at his own expense. He was informed that this would compromise the contract and could be used as an excuse for non compliance of works by the contractor. Mr Wilson said that they were in dispute with the contractor over a number of things and that the retention had been reduced, but that the money that remained to be paid more than covered the items that needed rectifying.

90       **b     Ratcliffe Highway at St Mary's Cottages**

Mr Wilson said that the scheme outlined in a letter from Chris Rogers had been prompted by complaints on speed of passing traffic Cllr Filmer said he had investigated the imposition of a speed limit but the criterion was based on accident volumes and a speed limit would not be able to be enforced. Cllr Khatkar asked about the cost of implementing the scheme and said it was a waste of money. After a long discussion, during which the residents present who used Hall Road confirmed it was difficult turning out of Hall Road because of the speed of traffic at this point, Mr Wilson agreed to speak to Mr Rogers about minor amendments to the scheme and to consult more widely than just the residents of St Mary's Cottages.

The Chairman thanked Cllr Filmer and Mr Wilson for their attendance and re-convened the meeting.

**6           PLANNING**

91       **a     Applications**

None

92       **b     Decisions**

The decision as listed on Appendix A was received.

**c     Appeals and Other Matters**

93       **i     Lodge Hill Draft Development Brief Consultation**

Noted.

94       **ii    Medway LDF: Publication Draft Core Strategy**

Noted.

95       **d     Licensing Applications**

None.

**7           FINANCE**

96       **a     Bank Balances**

The bank balances as listed on appendix B were noted.

97      **b      Cheques Signed Since the Last Meeting**

The cheques signed since the last meeting as listed on Appendix B were ratified.

98      **c      Accounts for Payment**

It was proposed by Cllr Budd, seconded by Cllr Khatkar and agreed the accounts for payment as listed on Appendix B be approved (cheques 100739-100747).

99      **d      Audit 2010/11**

It was noted that the audit for the year 2010/11 had been successfully concluded.

**8                      GRANT APPLICATIONS**

100                  None.

**9                      AMENITY COMMITTEE**

101      **a      Footpath Officer's Report**

Cllr Mrs Heyburn read the Footpaths Officer's report. The paths were clear but ploughing had been done and it was to be expected some paths might be muddy following any rainfall.

102      **b      Nature Reserve**

The tree surgeon had been asked to provide a quotation to do the autumn/winter work in the reserve and would be asked to contact Cllr Mrs Heyburn so that she could meet him on site.

103      **c      Pond**

Laverock Tree Care had given an estimate for tree works at the pond, subject to the cost of the electricity being cut off to enable work to one off the trees to be done. It was proposed by Cllr Budd, seconded by Cllr Mrs Heyburn and agreed by 2 votes for and 1 abstention that the works go ahead, subject to a firm price with a maximum of £1,250.

104      **d      Notice Boards**

A letter had been received from the resident of 1 St Mary's Cottages, saying that the noticeboard close to his property by the side of the Ratcliffe Highway obscured his sightlines from his drive. The Clerk said that she had to park in Hall Road, cross the Highway and walk up and she was always concerned about the danger. Cllr Budd said the door was always coming open and this was a hazard to traffic and he queried that anyone looked at it as was dangerous to do so. He proposed the notice board was removed. This was seconded by Cllr Mrs Heyburn and agreed.

**10                     RURAL LIAISON COMMITTEE**

105      **a      Representative's Report**

In the absence of Cllr Hassell, there was no report.

**b Rural Liaison Grant Projects**

- 106 i Seat and moving notice board. Completed  
107 ii Spring bulbs. Delivery expected that week.  
108 iii Bird boxes. The Clerk reported on a site meeting with Rolf Williams of the RSPB to discuss the supply of bird boxes. He wished to make a further visit with a colleague. A budget of £200 was approved.

**11 KAPC/MAC**

**109 a Representatives' Report**

Cllr Mrs Heyburn had not attended the last meeting.

**12 POLICE MATTERS**

**110 a Police Liaison Committee representative's report**

Cllr Khatkar reported that the meeting had been cancelled due to lack of attendance.

**14 COMMUNICATIONS**

**111 a Allhallows' Life**

The new arrangement with Allhallows Parish Council had started.

**112 b Website**

Nothing to report.

**15 CONSULTATION**

113 No documents received.

**16 CORRESPONDENCE**

114 None.

**17 REPORTS AND CIRCULARS**

115 The reports and circulars as listed on the agenda were received.

**18 DATE AND VENUE OF NEXT MEETING**

**116 a Council Meeting**

Tuesday 13<sup>th</sup> December in the Function Room, Fenn Bell. Cllr Mrs Heyburn said she had difficulty in returning from work in time for a 7 o'clock start and it was agreed future meetings should commence at 7.30 pm.

**117 b Amenity Committee**

Deferred in Cllr Hassell's absence.

**19 ANY OTHER BUSINESS**

118 No matters were raised.

**PUBLIC SESSION**

The Chairman invited members of the public present to speak.

Mr Laphorn raised the matter of the new seat by the pond. He was aggrieved he had known nothing about it and that when previously asked, residents of the area had said they did not want a seat. Mr Summerfield said that it was well-used and that his wife not only used it but on occasions had provided refreshments for visitors to the area using it. He had no objection to it. Mr Laphorn repeated it had appeared without his knowledge and that residents had not been consulted again.

Mr Summerfield said he had moved into the village relatively recently and personally wished to thank the Council for being pro-active.

The Chairman thanked councillors and members of the public for attending and closed the meeting at 9.30 pm

Signed .....Chairman

On the .....day of .....2011