

**ST MARY HOO PARISH COUNCIL***[DRAFT Minutes – To be approved at the next meeting]***MINUTES OF THE MEETING HELD ON MONDAY 22 FEBRUARY 2010 IN THE FUNCTION ROOM, THE FENN BELL, FENN STREET AT 7.00 pm**

**PRESENT:** Cllr Bill Budd Chairman  
 Cllr Paul Hassell  
 Cllr Mrs Kit Johnson  
 Mrs Roxana Brammer Clerk

<b>Item</b>		<i>Action point</i>
<i>Minute number</i>		
<i>2009/10</i>		
<b>1</b>	<b>APOLOGIES</b>	
<i>139</i>	None	
<b>2</b>	<b>DECLARATIONS OF INTEREST &amp; ALTERATIONS TO THE REGISTER</b>	
<i>140</i>	Cllrs Budd, Hassell and Mrs Johnson declared a personal interest in item 5a(i) as the applicant was one of the Council's pond wardens. Cllrs Budd and Hassell had a dispensation for planning applications in the vicinity of their homes, which applied to item 5a(ii) and the out of time planning applications as listed on Appendix A of the agenda.	
<b>3</b>	<b>MINUTES OF THE MEETING HELD ON 7 DECEMBER 2009</b>	
<i>141</i>	It was proposed by Cllr Hassell, seconded by Cllr Mrs Johnson and agreed that the minutes of the meeting held on 7 December 2009 be signed as a true record.	
<b>4</b>	<b>MATTERS ARISING</b>	
<i>142</i>	No matters were raised.	
<b>5</b>	<b>PLANNING</b>	
	<b>a Applications</b>	
<i>143</i>	<b>i MC/10/0282:</b> Church Cottage, 4 The Street: Construction of a 2 storey side extension	
	No objection	
<i>144</i>	<b>ii MC/09/1344:</b> Cliffe Auto Repairs, Fenn Corner: Construction of vehicular crossover	
	No objection	
	<b>Out of Time</b>	
<i>145</i>	The responses to the out of time applications as listed on Appendix A were ratified	

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146     **b     Decisions**

The decision as listed on Appendix A was noted.

147     **c     Appeals and Other Matters**

None.

148     **d     Licensing Applications**

None.

**6             FINANCE**

149     **a     Bank Balances**

The bank balances as listed on appendix B were noted.

150     **b     Cheques Signed Since the Last Meeting**

None

151     **c     Accounts for Payment**

It was proposed by Cllr Budd, seconded by Cllr Hassell and agreed the accounts for payment as listed on Appendix B be approved (cheques 100688, 100689).

152     **d     Training**

i.       KALC Planning Information Day. Noted.

**7             GRANT APPLICATIONS**

153     None.

**8             AMENITY COMMITTEE**

154     **a     Conservation Area**

Cllr Budd reported on a site meeting with Steve Songhurst, Warden of Mote Park, Maidstone. Mr Songhurst was willing to write a management plan for £525. It was proposed by Cllr Hassell, seconded by Cllr Budd and agreed this be accepted. It would be funded from the rural liaison grant.

155     **b     Pond**

Cllr Hassell reported that the pond volunteers had obtained a mould of the original posts and had had new posts made, but subsequently it had not been possible to repair the fence due to the weather conditions. The water table was high. Cllr Hassell had spoken to one of the volunteers and the temporary protection would be strengthened.

**9 RURAL LIAISON COMMITTEE****156 a Representative's Report**

In Cllr Beckey's absence there was no report. The next meeting was the open meeting on 23 March and all councillors and the Clerk would be invited.

**157 b Rural Liaison Grant Projects**

- i Conservation Area Management Plan. Ongoing.
- ii Work to Conservation Area. Ongoing
- iii Noticeboard. The Clerk had contacted the brewery to ask permission to put a noticeboard on the Fenn Bell Inn. She had obtained prices from various specialist manufacturers. Andrew Laphorn had declined to quote as he felt that as he was a member of the Amenity Committee, it could be a conflict of interest. After discussion, it was agreed to accept the quotation of £1,270 from Notice-It.

**10 KAPC/MAC****158 a Representatives' Report**

Cllr Hassell reported on the meeting held on 17 February, when the speaker had been Carl Adams of Action with Communities in Rural Kent.

**11 BIFFA LIAISON GROUP**

159 In Cllr Khatkar's absence, there was no report.

**12 POLICE MATTERS****160 a Police Liaison Committee representative's report**

Cllr Mrs Johnson had nothing to report.

**13 COMMUNICATIONS****161 a Quarterly Newsletter**

It was agreed to investigate if a parish report could be put in both High Halstow Times and Allhallows Life, with the Parish Council paying for the cost of extra copies to cover the parish, subject to the cost. The Clerk said that it was not so much a matter of running off a newsletter, but of creating it in the first place.

**162 b Website**

Nothing to report.

**14 HIGHWAYS AND TRANSPORT****163 a Fenn Corner Roundabout**

The construction of the roundabout was due to start on 1 March.

**15 CONSULTATION**

164 No documents received.

**16 CORRESPONDENCE**

165 None.

**17 DATE AND VENUE OF NEXT MEETING**

166 Tuesday 4 May in the Function Room, Fenn Bell, following the Annual Parish Meeting at 7.00 pm.

**18 REPORTS AND CIRCULARS**

167 The reports and circulars as listed on the agenda were received.

**19 ANY OTHER BUSINESS**

138 No matters were raised.

The Chairman closed the meeting at 9.15 pm

Signed .....Chairman

On the .....day of .....2010