

# *St Mary Hoo Parish Council*

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C11/08/1-20

## **TO THE MEMBERS OF THE COUNCIL**

**NOTICE is hereby given that a Meeting of the Council will be held in the Function Room, The Fenn Bell, Fenn Street on Thursday 13 November 2008 at 7.30 pm, which meeting Members are hereby summoned to attend.**

### **AGENDA**

- 1 Apologies for absence – Cllr Beckey
- 2 Declarations of Interest and alterations to the Register
- 3 Minutes of the Meeting held on 30 July - attached
- 4 Matters arising from the Minutes not otherwise on the Agenda
- 5 Planning
  - a Applications
  - b Decisions
  - c Appeals and Other Matters
  - d Licensing Applications
- 6 Finance – Appendix A
  - a Bank balances
  - b Cheques signed since last meeting
  - c Accounts for payment
  - d To note audit for the year to 31 March 2008 successfully concluded
- 7 Grant Applications
- 8 Amenity Committee *PH*
  - a Conservation Area
  - b Pond
- 9 Highways & Transport
- 10 Rural Liaison Committee
  - a Representative's report
  - b Rural Liaison Grant Projects
- 11 KALC/MAC
  - a Representative's report *BB, PH*
- 12 Biffa Liaison Group *BK*
- 13 Police Matters
  - a Police Liaison Committee representative's report *KJ*
- 14 Communications
  - a Quarterly Newsletter *RB*
  - b Web Site *RB*
- 15 Consultation
  - a DCLG - Code of Conduct for employees

- 16 Correspondence
- 17 Adoption of Freedom of Information Act Updated Publication Scheme  
This comes into force on 1 January 2009 and the Council will be in breach of the Act if it is not adopted by then. The model scheme doc can be seen on the Information Commissioner's Office website. It must be adopted in full, unedited and promoted alongside the guide to information.
- 18 Date and Venue of Next Meeting
- 19 Reports and Circulars
- a Local Council Review
- b Clerks & Councils Direct
- 20 Any other urgent business at the Chairman's discretion  
No motions may be proposed nor decisions taken under this item

Roxana Brammer  
Parish Clerk

6 November 2008