

# St Mary Hoo Parish Council

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C/05/18/1-15

## TO THE MEMBERS OF THE COUNCIL

**NOTICE is hereby given that the Annual Parish Council Meeting will be held at the Memorial Hall, The Street, High Halstow on Tuesday 29 May 2018, following the Annual Parish Meeting at 7.30 pm, which meeting Members are hereby summoned to attend.**

### AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies for absence
- 6 Declarations of Interest
- 7 To appoint representatives:
  - a Rural Liaison Committee (1)
  - b KALC Medway Area Committee (2)
  - c Police Liaison Committee (1)
- 8 To appoint to other posts
  - a Footpaths Officer
  - b Tree Wardens
  - c Pond Wardens
- 9 Minutes of the Meeting held on 26 March 2018 – attached
- 10 Matters arising from the Minutes not otherwise on the Agenda
- 11 Planning - Appendix A
  - a Applications
  - b Decisions
  - c Appeals and Other Matters
- 12 Finance – Appendix B
  - a Bank balances
  - b Cheques signed since last meeting
  - c Subscriptions
    - i. KALC - £120.90 + VAT = £145.08
    - ii. ACRK £50
  - d Insurance renewal - £252
  - e Accounts for payment

- f To approve the accounts 2017/18
  - g Internal auditor's report
  - h To approve and sign the Audit Annual Return Governance Statement 2017/18
  - i To approve and sign the Audit Annual Return Statement of Accounts 2017/18
  - j To sign Certificate of Exemption
  - k Chairman's Allowance (budget £150)
  - 13 Grant Applications
    - a Kent Air Ambulance
  - 14 General Data Protection Regulations
  - 15 Management of the Council's Land and Property
    - a Nature Reserve
    - b Pond and Village Green
    - c Noticeboards
  - 15 Highways & Transport
    - a Public Rights of Way
    - b Any other transport or highways issues
  - 16 Rural Liaison Committee
    - a Representative's report
  - 17 KALC/MAC
    - a Representatives' report
  - 18 Police Matters
    - a Police Liaison Committee representative's report
  - 19 Communications
    - a Magazine
    - b Website
  - 20 Consultation
  - 21 Correspondence
  - 22 Reports and Circulars
    - a Clerks & Councils Direct
  - 23 Any other urgent business at the Chairman's discretion
- No motions may be proposed nor decisions taken under this item

Linda Atkinson  
Parish Clerk

21 May 2018