

ST MARY HOO PARISH COUNCIL**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 21 JULY 2015 IN HIGH HALSTOW MEMORIAL HALL, THE STREET, HIGH HALSTOW at 7.30 pm**

PRESENT:	Cllr Bill Budd	Chairman
	Cllr Terry Ballard	
	Cllr Paul Hassell	
	Cllr Mrs Pat Kelly	
	Mrs Roxana Brammer	Clerk
In attendance	Cllr Roy Freshwater	Medway Council
	Mr Martin Botley	Footpaths Officer

Item		<i>Action point</i>
Minute number 2015/16/ 1	APOLOGIES	

49 An apology for absence was received from

Cllr Mrs Carol Heyburn On holiday

It was proposed by Cllr Budd, seconded by Cllr Ballard and agreed that this apology be accepted by the Council. An apology for absence was also received from Cllr Mick Pendergast, Medway Council.

2 DECLARATIONS OF INTEREST

50 None.

3 MINUTES OF THE MEETING HELD ON 19 MAY 2015

51 It was proposed by Cllr Ballard, seconded by Cllr Mrs Kelly and agreed that the minutes of the meeting held on 19th May 2015 be signed as a true record.

4 MATTERS ARISING

52 No matters were raised.

5 APPOINTMENT OF FOOTPATHS OFFICER

53 It was proposed by Cllr Budd, seconded by Cllr Hassell and agreed that Mr Martin Botley be appointed Footpaths Officer.

The Chairman suspended the meeting to allow Mr Botley to speak.

Mr Botley said he was a keen dog walker and walked the paths in the parish regularly. He reported that RS6 was blocked at the left end onto Shakespeare Farm Road. The Hoppers Lane bridge on RS15 and RS31 were also blocked. He

would report these to the Public Rights of Way Officer.

The Chairman thanked Mr Botley and reconvened the meeting.

MEDWAY COUNCILLOR'S REPORT

The Chairman suspended the meeting to allow Cllr Freshwater to speak.

Cllr Freshwater introduced himself and said that his father was a councillor in Canterbury. He himself had worked in local government. He had been received a few complaints about speeding vehicles and had been speaking to the police. Cllr Budd informed him that the Parish Council had been successful in getting the speed limit on the Ratcliffe Highway through the village reduced. He was anxious to get some enforcement on Clarke's Coaches. Cllr Freshwater said that the hospitals were seeking volunteers to test them.

The Chairman thanked Cllr Freshwater and reconvened the meeting.

6 PLANNING

a Applications

- 54 **i MC/15/2033:** Shakespeare Farm Cottage, Shakespeare Farm Road: Construction of detached double garage with photovoltaic panels to front

No objection

55 b Decisions

None notified.

56 c Appeals and Other Matters

None

57 d Licensing Applications

None.

7 FINANCE

58 a Bank Balances

The bank balances as listed on Appendix B were noted.

59 b Cheques Signed Since the Last Meeting

It was proposed by Cllr Ballard, seconded by Cllr Budd and agreed the cheques signed since the last meeting be ratified.

60 c Accounts for Payment

It was proposed by Cllr Ballard, seconded by Cllr Budd and agreed the accounts for payment as listed on Appendix B be approved (cheques 100930 – 100933), with

the addition of £864, N J Vidler (cheque 100934) and £52.20, M Budd, reimbursement land maintenance equipment (cheque 100935).

d Appointment of Internal Auditor 2015/16

It was proposed by Cllr Budd, seconded by Cllr Hassell and agreed the current internal auditor, Alison de Jager, be appointed for the 2015/16 internal audit.

8 GRANT APPLICATIONS

61 None.

9 REVIEW OF STANDING ORDERS

62 The draft standing orders, based on the NALC model, had been circulated prior to the meeting and were discussed in detail. Various amendments were made. It was then proposed by Cllr Budd, seconded by Cllr Hassell and agreed the standing orders as amended be adopted.

10 REVIEW OF FINANCIAL REGULATIONS

63 The draft financial regulations, based on the NALC model, had been circulated prior to the meeting and were discussed in detail. Various amendments were made. It was then proposed by Cllr Budd, seconded by Cllr Hassell and agreed the financial regulations as amended be adopted.

11 MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY

64 **a Nature Reserve**

Cllr Ballard reported that he had investigated purchase of a 10' x 8' storage container. A new one would cost £1,667 and a second-hand one would cost £1,500. It was agreed a new one would be better value for money. Cllr Hassell offered for it to be sited on his land and took no further part in the discussion and did not vote. Grass Roots had quoted £400 to provide a type 1 base. It was proposed by Cllr Ballard, seconded by Cllr Budd and agreed to proceed.

65 **b Pond**

Steve Bennett of Gems GE Ltd had quoted £1,667 to construct an overflow for the pond. However the Parish Council would have to seek all permissions and orders. It was agreed to approach Medway Council's contractor, Volker Highways.

66 **c Village Green**

Cllr Hassell reported that the ceremony to plant a tree would take place at 11 am on Sunday 20th September. The tree would be a sorbus "Autumn Spire". A buffet would be provided at the Fenn Bell Inn. The Mayor and the Medway councillors would be invited, but the guest of honour would be Douglas Packham.

12 HIGHWAYS & TRANSPORT

67 a **Ratcliffe Highway**

It was reported that the ditch by Little Owls had been sorted out and roundels painted on the road.

13 RURAL LIAISON COMMITTEE

68 a **Representative's Report**

Cllr Budd reported that the last meeting had been held at a farm in Upper Halling and that a visit had been made to Ranscombe Farm.

b Rural Liaison Grant Projects

- 69 i. Equipment storage. Discussed earlier in the meeting.
- 70 ii. Nature Reserve planting. Agreed to obtain spring bulbs.
- 71 iii. Bird boxes. The Clerk to seek RSPB advice and order appropriately.

14 KALC/MAC

72 a **Representatives' Report**

The next meeting was on 28th July.

15 POLICE MATTERS

73 a **Police Liaison Committee representative's report**

Cllr Hassell said a meeting had been called for that evening and therefore he was unable to attend.

16 COMMUNICATIONS

74 a **Magazine**

Cllr Budd said the deadline for the next issue was 29th July.

75 b **Website**

Nothing to report.

17 CONSULTATION

76 No documents received.

18 CORRESPONDENCE

77 None.

19 REPORTS AND CIRCULARS

78 The reports and circulars as listed on the agenda were received.

20 ANY OTHER BUSINESS

79 No matters were raised.

The Chairman closed the meeting at 9.45 pm

Signed.....Chairman

On theday of2015