

**ST MARY HOO PARISH COUNCIL**

**MINUTES OF THE AMENITY COMMITTEE MEETING HELD ON SATURDAY 8 DECEMBER  
2007 AT THE OLD SCHOOL HOUSE AT 10.00 am**

<b>PRESENT:</b>	Cllr Bob Beckey	Chairman
	Cllr Paul Hassell	
	Mr Andrew Laphorn	Tree Warden
	Mr Tim Weeden	Pond Warden
	Mrs Roxana Brammer	Clerk
In attendance	Mrs Jill Kingsford	Pond Warden for Higham
	Mr Alan Clarke	Tree Warden
	Mr James George	Pond Warden

**Item** *Action point*

**1 ELECTION OF CHAIRMAN**

It was proposed by Mr Weeden, seconded by Cllr Hassell and agreed Cllr Beckey be Chairman of the Committee.

**2 APOLOGIES FOR ABSENCE**

None

**3 TERMS OF REFERENCE**

The Committee had been set up to look after the Council's land and property. The Chairman and Clerk would draft formal Terms of Reference for adoption at the next meeting.

**4 POND**

The pond and its surroundings were inspected and ways forward discussed. It was agreed the crack willow have its lower branches removed and be crown reduced by 33%. This would be done by a tree surgeon. The weeping willows would have their lower branches removed. There was discussion over who should carry this out. Mr Laphorn said that if any chain saw work was needed, they had a volunteer with all the licences who would operate it. The Clerk said that as volunteers of the Parish Council they would be covered by the Parish Council's insurance but they would have to be provided with the necessary safety equipment and they could not be allowed to carry out some work without training. The Clerk would obtain a revised quotation for the tree surgery from Simon Laverock.

**5 VILLAGE GREEN**

This was mown by residents. The Clerk pointed out they did this as Parish Council volunteers and requested they put in an annual claim for petrol.

**6 PUBLIC FOOTPATH**

The Clerk reported that she would be getting this cleared of the moss as it was a

Health & Safety issue.

7

**ANY OTHER BUSINESS**

No matters were raised.

The Chairman closed the meeting at 12 noon

Signed .....Chairman

On the .....day of .....2008