St Mary Hoo Parish Council

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C/05/16/1-24

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held at the Fenn Bell Inn, Fenn Street, St Mary Hoo on Tuesday 17 May 2016, following the Annual Parish Meeting at 7.30 pm, which meeting Members are hereby summoned to attend.

AGENDA

| 1 | | Election of Chairman |
|----|------------------|---|
| 2 | | To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council |
| 3 | | Election of Vice-Chairman |
| 4 | | To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council |
| 5 | | Apologies for absence |
| 6 | | Declarations of Interest |
| 7 | | To appoint representatives: |
| | a b c | Rural Liaison Committee (1) KALC Medway Area Committee (2) Police Liaison Committee (1) |
| 8 | | To appoint to other posts |
| | a b | Tree Wardens Pond Wardens |
| 9 | | Minutes of the Meeting held on 29 March 2016 - attached |
| 10 | | Matters arising from the Minutes not otherwise on the Agenda |
| 11 | | Planning - Appendix A |
| | a b c d | Applications Decisions Appeals and Other Matters Licensing Applications |
| 12 | | Finance – Appendix B (to follow) |
| | a b c | Bank balances Cheques signed since last meeting Subscriptions i. KALC - £107.06 + VAT = £128.47 ii. ACRK £50 |

d

Insurance renewal - £257.36 Accounts for payment

- f To approve the accounts 2015/16
- g Internal auditor's report
- h To approve and sign the Audit Annual Return Governance Statement 2014/15
- i To approve and sign the Audit Annual Return Statement of Accounts 2014/15
- j Chairman's Allowance (budget £150)
- 13 Grant Applications
- 14 Management of the Council's Land and Property
 - a Nature Reserve
 - b Pond and Village Green
- 15 Highways & Transport
 - a Public Rights of Way
 - b Ratcliffe Highway at St Mary's Cottages
 - c Any other transport or highways issues
- 16 Rural Liaison Committee
 - a Representative's report
- 17 KALC/MAC
 - a Representatives' report
- 18 Police Matters
 - a Police Liaison Committee representative's report
- 19 Communications
 - a Magazine
 - b Website
- 20 Consultation
- 21 Correspondence
- 22 Reports and Circulars
 - a Clerks & Councils Direct
 - b Oast to Coast
- 23 Any other urgent business at the Chairman's discretion

No motions may be proposed nor decisions taken under this item

Roxana Brammer Parish Clerk

11 May 2016