

St Mary Hoo Parish Council

53 Capelands New Ash Green Longfield Kent DA3 8LQ

tel: 01474 872729 mobile: 07956 677731

e-mail: clerk@stmaryhoo-pc.gov.uk

www.stmaryhoo-pc.gov.uk

C/05/15/1-24

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held in the Function Room, Fenn Bell Inn, Fenn Street on Tuesday 19 May 2015, following the Annual Parish Meeting at 7.30 pm, which meeting Members are hereby summoned to attend.

Before the commencement of the Meeting, members will be required to sign their Declarations of Acceptance of Office before the Proper Officer of the Council

AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies for absence
- 6 Declarations of Interest
- 7 To appoint representatives:
 - a Rural Liaison Committee (1)
 - b KALC Medway Area Committee (2)
 - c Police Liaison Committee (1)
- 8 To appoint to other posts
 - a Tree Wardens
 - b Pond Wardens
- 9 Minutes of the Meeting held on 24 March 2015 - attached
- 10 Matters arising from the Minutes not otherwise on the Agenda
- 11 Planning - Appendix A
 - a Applications
 - b Decisions
 - c Appeals and Other Matters
 - d Licensing Applications
- 12 Finance – Appendix A
 - a Bank balances
 - b Cheques signed since last meeting

- c Subscriptions
 - i. KALC - £101.48
 - ii. ACRK £35
 - d Accounts for payment
 - e To approve the accounts 2014/15
 - f Internal auditor's report
 - g To approve and sign the Audit Annual Return Statement of Accounts 2014/15
 - h To approve and sign the Audit Annual Return Governance Statement 2014/15
 - i Chairman's Allowance (budget £150)
- 13 Grant Applications
- 14 Management of the Council's Land and Property
- a Nature Reserve
 - b Pond
- 15 Highways & Transport
- 16 Rural Liaison Committee
- a Representative's report
- 17 KALC/MAC
- a Representatives' report
- 18 Police Matters
- a Police Liaison Committee representative's report
- 19 Communications
- a Magazine
 - b Web Site
- 20 Consultation
- 21 Correspondence
- 22 Dates and Venue of Meetings 2015/16
- Suggested dates (all Tuesdays):
- 21st July
 - 29th September
 - 24th November
 - 26th January 2016
 - 29th March
 - 24th May
- 23 Reports and Circulars
- a Clerks & Councils Direct
- 24 Any other urgent business at the Chairman's discretion
- No motions may be proposed nor decisions taken under this item

Roxana Brammer
Parish Clerk

12 May 2015